

S&MA Mission Services

Task Directive

REC'D APR 29 2004

Control No. 0121	ORG No.: QD40	PROJECT SYMBOL: LLKS	Contract No. NAS8-00179
Originator's Signature: QD40/Lisa Carr <i>Lisa Carr</i>		Date: 4/26/04	Originator Priority: High
Office Manager's Signature: QD40/Angelia Walker <i>Angelia Walker</i>		Date: 4/27/04	
COTR's Approval: QD01/Terry Hamm <i>Terry Hamm</i>		Date: 4-29-04	
Subject: S&MA IT Support for the Lessons Learned Knowledge System (LLKS)			
Task Description: <p>Participate as an MSFC coordinator in efforts to develop and deploy the new NASA Lessons Learned Knowledge System (LLKS) at MSFC.</p> <p>Specific Tasks:</p> <p>Participate in weekly or other periodic telecons and quarterly face-to-face meetings. Assist the team in determining feasible implementation methodologies. Work with MSFC organizations to identify databases containing lessons learned information and to determine which databases should be included in the effort and the potential implementation methodologies. Assist MSFC organizations as feasible in performing associated analyses.</p> <p>PWS 7.4</p> <p>Schedule/Deliverable:</p> <p>Participation in weekly telecons and quarterly meetings as required. Project deliverables (software, tools, etc.) in accordance with project schedule (TBD). Monthly activity summary report due to QD40 POC.</p> <p>Duration: 1 year</p>			
Report Progress To: QD40/L. Carr			Frequency of Report: Monthly